

# **Temple to Bodmin A30 Action Group Constitution**

## **1. Name**

The name of the organisation is Temple to Bodmin A30 Action Group ('the Organisation')

## **2. Administration**

Subject to the matters set out below the Organisation shall be administered and managed in accordance with this constitution by members of the Management Committee, constituted by clause 7 of this constitution ('the Management Committee').

## **3. Mission Statement**

The Mission Statement of the Organisation shall read, "To promote the dualling of the A30 between Temple and Bodmin; to improve road safety for the traveller and ensure the integrity of the strategic road network to Cornwall in the South West"

## **4. Objects**

The objects of the Organisation ('the objects') are:

1. To promote the dualling of the A30 trunk road and to raise funds for these purposes.
2. To promote the interests of the Parishes of Cardinham, Blisland, St Breward, Helland, Camelford and Bodmin and its environs by ensuring that the existing A30 trunk road is made safer and 'fit for purpose' prior to dualling.
3. To represent the views and interests of members of the Action Group with regard to the A30 trunk road to elected councils and other bodies.
4. To assist in the improvement of communication in the widest sense with relation to the A30 trunk road and the future dualling of the road.

## **5. Powers**

In furtherance of the objects the Management Committee may exercise the following powers:

1. Power to raise funds and to invite and receive contributions.
2. Power to buy or lease and to maintain equipment or materials necessary for the achievement of the objects.
3. Power to publish books, periodicals, pamphlets and other material in printed, recorded or electronic format, and to hold intellectual property rights in any such material.
4. Power to organise conferences, debates, seminars, and other such special events as the management committee may determine;
5. Power to co-operate with other organisations in furtherance of any of the objects or of similar purposes.
6. Power to provide indemnity insurance cover for members of the Management Committee (or any of them) out of the funds of the Organisation. Provided that any

such insurance shall not extend to any claim arising from any act or omission which the members of the Management Committee (or any of them) knew to be a breach of duty or breach of trust or not.

7. Power to do all such other lawful things that are necessary for the achievement of the objects.

## **6. Membership**

1. Membership shall be open to all residents and groups within the Parishes of Cardinham, Blisland, St Breward, Helland, Camelford and Bodmin who are interested in furthering the Organisation's objects.
2. Membership shall also be open to any person or group who wishes to further the organisations objects.
3. Members who pay an annual subscription will be known as 'Friends'. Subscription charges will be decided by the Management Committee from time to time.

Every 'Friend' shall have the right to vote at the Annual General Meeting or at an Extraordinary General Meeting of the Organisation.

## **7. Honorary Officers**

Following the Annual General Meeting the members of the elected committee shall elect from among themselves the following separate Honorary Officers, who shall hold office from the conclusion of that meeting:

The Chair; The Vice Chair; The Secretary; The Treasurer

## **8. Management Committee**

The Management Committee shall consist of:

1. Ten people including the Honorary Officers elected by the members at the AGM.
2. Not more than four persons whom the Management Committee may co-opt for specific projects who shall not have a vote on Management Committee proposals.

All members of the Management Committee shall retire from office together at the end of the annual general meeting next after the date on which they came into office but they may be re-elected or re-appointed.

A member of the Management Committee shall cease to hold office if s/he:

1. Has been convicted of any offence involving dishonesty or deception.
2. Has been adjudged bankrupt or sequestration of her/his estate has been awarded and s/he has not been discharged.
3. Has become incapable by reason of mental disorder, illness or injury of managing his or her own affairs.
4. Is absent without the permission of the Management Committee from all its meetings held within a period of six months and the Management Committee resolves that s/he shall cease to hold office; or

5. Notifies the Management Committee of her/his resignation: Provided that at least four members of the Management Committee will remain in office when the notice of resignation is to take effect.

## **9. Meetings and proceedings of Management Committee**

1. The Management Committee shall hold at least 6 ordinary meetings each year. A special meeting may be called using electronic mail or hard copy by the Chair or by any two members of the Management Committee upon not less than 3 days' notice being given to the members of the Management Committee of the matters to be discussed.
2. There shall be a quorum when 4 persons are present at the meeting. The quorum must consist of at least two Honorary Officers.
3. When a vote is taken the matter shall be decided by a majority of those present and voting. In the case of equality of votes the Chair shall have a second or casting vote and follow normal convention and vote for the status quo.
4. Minutes of the proceedings of the Management Committee shall be kept.
5. In the absence of the Chair, Vice Chair or Secretary, the first business of the meeting shall be to ensure that a substitute is appointed for the duration of the meeting.
6. All press statements to be passed by at least one Honorary Officer before publication. If circumstances dictate this is impracticable then only decisions or information previously made or agreed by the Management Committee are to be quoted.

## **10. Receipts and expenditure**

1. The funds of the Organisation including all donations, contributions and bequests, and receipts of any other nature shall be paid into an account operated by the Management Committee in the name of the Organisation at such bank or other financial institution as the Management Committee shall from time to time decide.
2. All cheques drawn on the account must be signed by at least two Honorary Officers from three named signatories held by the Bank or other financial institution. The Funds belonging to the Organisation shall be applied only in furthering the objects.

## **11. Accounts**

1. The Treasurer shall present to each ordinary meeting of the Management Committee an up-to-date statement of the accounts.
2. The Treasurer shall also prepare annual statements of accounts which, after examination by an independent person appointed by the Management Committee, shall be presented to the Annual General Meeting.

## **12. General meetings**

1. There shall be an Annual General Meeting of the Organisation which shall be held in the month of May each year or as soon as is practicable thereafter. Every Annual General Meeting shall be called by the Management Committee. The secretary shall give at least 21 day's notice of the Annual General Meeting to all members of the Organisation, who shall be entitled to attend and vote at the

meeting. The financial statement shall be received by the meeting, at which the members shall also elect the Officers and the General Committee.

2. The Management Committee may call an Extraordinary General Meeting at any time. If at least four members of the Organisation request such a meeting in writing stating the business to be considered, the secretary shall call such a meeting without delay. At least 21 days' notice must be given and the notice must state the business to be discussed.

### **13. Alterations to the Constitution**

This Constitution may be altered by a resolution passed by a majority at the Annual General Meeting or at any Extraordinary General Meeting.

### **14. Dissolution**

If the Management Committee decides that it is necessary or advisable to dissolve the Organisation it shall call a General Meeting of all members of the Organisation, of which not less than 21 days' notice shall be given. If the proposal is confirmed by a majority of those present and voting, the Management Committee shall have the power to realise any assets held by or on behalf of the Organisation. Any assets remaining after the satisfaction of any proper debts and liabilities shall be transferred to such other charitable organisation or organisations (having objects similar to the Organisation) as the General Meeting or the Management Committee (in absence of direction from the General Meeting) may determine.

This constitution was adopted on Monday 18 June 2007 by the persons whose signatures appear at the bottom of this document.

**Signed:**

----- **Chairperson:**

----- **Secretary:**

----- **Treasurer:**

**Dated:**